

---

# HOPE2FAMILIES SAFEGUARDING POLICY

---

**Self-disclosure form**

**70 Long Commons Coleraine**  
**Coleraine, BT52 1LH**  
**07856201383**  
**wildfireministrys@gmail.com**

## **Table of contents:**

|                              |           |
|------------------------------|-----------|
| <b>Self-disclosure form:</b> | <b>3</b>  |
| <b>Contact details:</b>      | <b>9</b>  |
| <b>Find out more about:</b>  | <b>10</b> |

---

**Self-disclosure form:**

|  |  |
|--|--|
| <b>Name of candidate/ person</b>   |  |
| <b>Previous Name</b><br><br>Please include each date name was used<br>(dd/mm/yyyy)                     |  |
| <b>Address with postcode:</b><br><br>Please include dates from and to<br>(dd/mm/yyyy) for each address |  |
| <b>Telephone/mobile number:</b>  |  |

|                       |  |
|-----------------------|--|
| <b>Date of birth:</b> |  |
| <b>Gender:</b>        |  |

|   |  |
|---|--|
| <p><b>Have you ever been known to any Children's Services department or police as being a risk or potential risk to children?</b></p> <p>YES/NO</p>                           |  |
| <p><b>If yes, please provide further information:</b></p>   |  |
| <p><b>Have you been the subject of any investigation and/or sanction by any organisation or body due to concerns about your behaviour towards children?</b></p> <p>YES/NO</p> |  |

|  |  |
|--|--|
| <p><b>If yes, please provide further information and include details of the outcome:</b></p> |  |
|--|--|

|  |  |
|--|--|
| <p><b>Have you ever been the subject of disciplinary sanctions or been asked to leave employment or voluntary activity due to inappropriate behaviour towards children?</b></p> <p><b>YES/NO</b></p> |  |
| <p><b>If yes, please provide further information:</b></p>  |  |

|  |                     |
|--|---------------------|
| <p>Do you have any unspent convictions or conditional cautions? YES/NO</p> <p>Do you have any spent adult cautions (simple or conditional) or convictions that are not 'protected' as defined by either:<br/>YES/NO</p> <ul style="list-style-type: none"> <li>• The Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 as amended in England, Scotland and Wales</li> <li>• or the Rehabilitation of Offenders (Northern Ireland) Order 1978 as amended in Northern Ireland?</li> </ul> | <p>Explanation:</p> |
| <p>Do you have any unspent convictions in the UK or overseas?<br/>YES/NO</p>   |                     |
| <p>If yes, please provide further information:</p>   |                     |
| <p><b>Confirmation of declaration</b></p>  | <p>YES/NO BELOW</p> |

|   |        |
|---|--------|
| <p>I agree that the information provided here may be processed in connection with recruitment purposes and I understand that an offer of employment may be withdrawn or disciplinary action may be taken if information is not disclosed by me and subsequently come to the organisation's attention.</p> | YES/NO |
|---|--------|

|  |        |
|--|--------|
| <p>In accordance with the charity's procedures if required I agree to provide a valid criminal record certificate and consent to the charity clarifying any information provided on the disclosure with the agencies providing it.</p> | YES/NO |
|--|--------|

|   |        |
|---|--------|
| <p>I agree to inform the charity within 24 hours if I am subsequently investigated by any agency or organisation in relation to concerns about my behaviour towards children or young people.</p> | YES/NO |
|---|--------|

|   |        |
|---|--------|
| <p>I understand that the information contained on this form, the results of the criminal record check and information supplied by third parties may be supplied by the charity to other persons or organisations in circumstances where this is considered necessary to safeguard children.</p> | YES/NO |
| <b>Signature of candidate:</b>  |        |
| <b>Print name:</b>  |        |
| <b>Date:</b>  |        |



---

**Contact details:****Nominated child protection lead:**

Marc Taylor

**07514993163****wildfireministrys@gmail.com****Deputy child protection lead:**

Heather Taylor

**07856201383****wildfireministrys@gmail.com****NSPCC Helpline****0808 800 5000****We are committed to reviewing our policy and good practice annually.****This policy was last reviewed on:**..... **24th May 2022** .....(date)**Signed:** ..... *Marc Taylor* .....***[this will be signed by the most senior person with responsibility for safeguarding in our charity, for example the safeguarding lead on our board of trustees].***

---

**Find out more about:**